

The `easy-todo` package

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Abstract

The `easy-todo` package allows you to create, track, show and hide notes in a document. In addition, the package allows you to create a summary of notes with their respective points of reference.

1 Options

The following options are available:

enable Show the notes and the index.

disable Hide the notes and the index.

obeyFinal Hide the notes except when the documentclass is **final**. This option overrides the options **enable** and **disable**.

chapter Prints the list of TODOs as a chapter.

section Prints the list of TODOs as a section.

2 Commands

`\todo{note}` Creates a note that shows the text “note”.

`\todoi{note}` Creates a note that only shows an automatically generated number. The text “note” appears in the index.

`\todoii{note}{information}` Creates a note that shows the text “note”. The text “information” appears at the index.

`\listoftodos` Creates the list of notes.

3 Example

```
\usepackage[obeyFinal]{easy-todo}
```

This is a todo **1.note** that appears in full everywhere. This is a todoi **2.** that appears as a number and the note at the index. This is a todoii **3.hint** note that shows a hint in place and the information at the index. All these notes disappear when using `\documentclass[final]...`, or when using instead `\usepackage[disable]{easy-todo}`.

4 Changelog

4.1 Version 3.0

- Added option **obeyFinal**
- Removed spaces caused by notes when hidden.
- Option **section** is default.
- Removed options **enabled**, **disabled** and **final**.

4.2 Version 2.0

- Added options **enable** and **disable**
- Added commands **todoi**, **todoii**

ToDo

	P.
1. note	1
2. note i	1
3. information	1